

FIRE DOOR CHECKLIST

VIGOR:1



Life Saving Questions

Remember any slight alteration to a Fire Door or its surroundings can affect not just the performance, but lives. Together, we have created a doorway to safety with this Fire Door Checklist which you can inspect against any of the Fire Doors in your building to ensure the safety of all occupants. We like to call it the “Vigor Way”.



Certification & Signs



1

Are the doors clearly marked with the appropriate and correct signage. If so, are they in accordance with **BS5499**?

2

Does the Fire Door installed have a **BWF-CERTIFIRE** or one of these stickers on the top edge?



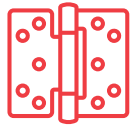
3

If the answer is “no” to the second question, has it been officially certified as a Fire Door?

4

Can you confirm that there is a “Fire Door Keep Shut” sign in a suitable place?





Hinges

1

First, does the door have three or more hinges? If so are they all firmly fixed, with no broken or missing screws and all the correct size?

2

Can you see that the hinges have been marked with a CE stamp? Is the grade of the hinge right?

3

Have you checked that the gaps around the top and the sides of the door are consistently less than 3mm when the door is closed?

4

Does the gap under the door stay in the guideline of a 8mm gap? This depends on the door but to help you shouldn't be able to see light from under.

A Vigor Tip: If you have a £1 coin handy then you can check for the 3mm gap by slotting it between the frame and door when closed - make sure you are being rigorous in your check. These are all part of life-saving minutes.





Hold Open Devices & Closing Properly



1

The Fire Door should be able to open and close smoothly, does it?

2

If the Fire Door has a hold open device fitted, is it flashing or beeping? If yes, then the batteries need to be changed.

3

Open the door to 5 degrees or 75mm. Does it close and engage the latch?

4

Have you checked that the closer is free from damage and not leaking?

5

Check that the closing time of the door is no longer than 25 seconds.





Locks & Latches

1

Does the latch hold the door firmly in place without rattling or sticking on the floor or frame?

2

Is the lock fitted with the correct intumescent? Yes? Are they CE marked?





Measurements & Other Checks



1

Do you know if the Fire Door is at least 44mm thick?

2

Has your fire door been checked within the past six months? Or in the past three months for busier buildings.

3

Are there intumescent strips around the inner frame and Fire Door to help seal when heated?



On receipt of new requirements and specifications, we make sure we fully map out the potential order and understand every aspect to deliver fair and accurate pricing. By mapping this out fully we ensure we are able to deliver on time consistently.

We use the latest technology and learning within the industry to help us deliver the best quality products for our clients. Infact, we are committed to a total quality production process.



Our focus is front heavy – we make sure we get a total understanding at the start of the project. This really does ensure your orders are delivered on time, consistently.



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(<https://firedoors.bwf.org.uk/knowledge-centre/maintenance/>)